



# **Gilchrist Owners Association**

P.O. Box 862  
Gilchrist, Oregon 97737

## **Minutes** **Open Board Meeting May 23, 2013**

1. **Call to Order** By Devin Harris at 5:28pm
2. **Reading and Approval of the August Meeting Minutes:**  
No changes. Minutes Approved.
3. **Reading and Approval of the Treasurer's Report**
  - Review check register, bills paid and initialed, monies received.
  - Review liens and dues still outstanding.
  - Treasure's Report approved as read.Devin mentioned that there might be a discrepancy to the bank account. Might have paid Midstate twice. They are still checking into this.
5. **Introduction of Guests.** No Guests
6. **Committee Reports:**

Management Report: Devin wrote letters to homeowners for May. It's more involved than what we realized. Doug will conduct the tours in June, Echo in July and Kevin will handle August. Devin will email Board members copies of the letters mailed. Devin will make a log similar to Jim A with a comment section.

ARC (Architectural Review Committee)

Roads Committee –  
Snow plow damage to a driveway on Rainbow. Needs to be cleaned up or have pavement placed down.
7. **Correspondence:** Letters of resignation from Jon Ervin and Sharon Nolin. Devin made a motion to appoint Kevin Larson to finish Jon's term on the Board. Doug 2<sup>nd</sup>, motion passed. Devin mentioned that Jon was Vice President, Doug will step into the VP position and Kevin will assume the treasurer position.
8. **Unfinished Business ... Action Items**
  - a. Crack Sealing. Doug talked to contractor and he said we are good until fall 2014.
  - b. Devin motioned to hire an independent contractor to create the GOA web site. GOA web site. Have a private and public side to the web site. On the private include minutes, CCR's, By Laws, Policies and member information. The public side would include and town history and general information. Private will be accessed by a member password. Web page would not be able to be updated by membership but there will be a contact link on both sides. Board agrees to pay \$ 200.00 for this contract. Present to board by August 31 for approval and to present at the annual board meeting in the fall. Doug 2<sup>nd</sup>, motion passed.

Devin motioned to take Jon and Sharon off as signers on the checkbook and CD if they are on that. Echo 2<sup>nd</sup>, motion passed. Echo will write a letter to the bank requesting Jon and Sharon to be taken off and that Kevin Larson be placed on the account.

Echo email policies, contact information and ARC guidelines to Board members.
10. Next Meeting time/date: June 26<sup>th</sup>, at 5:30pm. Location is Walker Range. Doug brought up that he will be leaving Sept 25<sup>th</sup> and was wondering if we can have the Annual meeting prior to that date. Maybe on Sept 21<sup>st</sup>.

If there is no further business, then the meeting will be adjourned.

Echo motioned to adjourn meeting, Doug 2<sup>nd</sup>, meeting adjourned. At 6:50pm