



# Gilchrist Owners Association

P.O. Box 862  
Gilchrist, Oregon 97737

## Minutes

### Open Board Meeting July 23, 2015

1. **Call to Order** By Devin Harris at 5:33pm  
**Board members present: Devin Harris, Kevin Larson, Bill Perry and Echo Murray.**

2. **Reading and Approval of the February Meeting Minutes:**  
No changes. Minutes Approved.

3. **Reading and Approval of the Treasurer's Report**  
Review check register, bills paid and initialized, monies received: Devin  
Beginning Balance 6-17-2015                   \$ 20,046.95  
Deposits:   \$ 13,500.00  
Withdrawals:                                     \$ 625.52  
Ending Balance 6-18-2015:                   \$ 32,927.43

Approximately 64% of dues are paid. Echo offered to work on getting updating ownership information on lots that Wiletta does not have from the KC Assessors office as soon as she is given the information.

4. **Introduction of Guests: Kerry Wilson**

5. **Committee Reports:**  
ARC (Architectural Review Committee) One plan recently turned in. Mr and Mrs White on Rainbow is requesting to install a metal carport structure in their driveway in front of their existing garage. Board discussion was held on whether that should be approved. Board requested Devin to have the ARC research into snow loading specifications and how it will be tied down for security during weather events etc before they give approval.

Roads Committee: Echo brought up the tree branch encroachment happening in town. Branches need to be trimmed when growing over roadways. Kerry mentioned that he has noticed the same issue. Echo will provide specs for Firewise practices for roadways.

Kevin and Devin decided to hold off working on the heating on the crack seal until when it is cooler.

Management Report: Devin did a drive through and recommends 4 warning letters, two might include fines. The board came up with an additional 3 that should have warning letters. Devin will research and send out the letters.

6. **Correspondence: No Report**

7. **Unfinished Business:**

No new information about the hydrants. Will continue to request reports from Gilchrist Water.

Kerry Wilson volunteered to draft a letter from the board to homeowners asking that they trim back the branches that encroach over the roadways. Kerry will email Devin the letter for distribution to the rest of the board for review. When approved by the board Wiletta will mail out to homeowners. Motion by Kerry, Echo 2<sup>nd</sup>, and motion approved to draft the letter and mail to members.

Kerry Wilson was voted in to fulfill the open board position that Doug Kelley's resignation opened up. Thank you and welcome Kerry. Bill motioned to accept Kerry into position, Kevin 2<sup>nd</sup>, motion passed.

Echo will call Vic Russell about getting a quote on the root problem on Rainbow.

Devin brought up the need for a safe or fire safe and secure file cabinet for GOA documents. Board agreed on the need. Devin will research an appropriate device.

Echo mentioned the web page situation she has encountered. The hosting site does not recognize the web page program we used to develop the web page. She is working with Just Host to resolve this issue.

**Adjourn:** Motion by Bill, 2<sup>nd</sup> by Kerry, motion passed. Meeting adjourned at 7:19 pm

Next meeting August 20th at 5:30pm. Location Walker Range

ENM