



# Gilchrist Owners Association

P.O. Box 862  
Gilchrist, Oregon 97737

## Minutes

### Open Board Meeting March 10, 2016

1. **Call to Order** By Devin Harris at 5:38pm by Devin Harris, President. Those Present: Devin Harris, Bill Perry, Kevin Larson, Kerry Wilson and Echo Murray.
2. **Reading and Approval of the January Meeting Minutes:**  
No changes. Minutes Approved. Kerry Wilson motion to accept, Bill Perry 2<sup>nd</sup>. M/P
3. **Reading and Approval of the Treasurer's Report**  
Review check register, bills paid and initialized, monies received: Devin  

Checking Account Balance	Beginning: 1/13/2016	\$ 27,597.79
	Deposits:	\$ 2,677.28
	Expenditures:	\$ 4,360.89
	Ending Balance: 3/12/2016	\$ 25,914.18
4. **Introduction of Guests:**
5. **Committee Reports:**  
ARC (Architectural Review Committee) Devin H is the board liaison for the ARC. No activity to report  
Management Report:  
Log truck is parking on Hillcrest again. Need to send a letter reminding them that this is not allowed.  
Send Kent O a letter with instructions on animal control policy.
5. Road Committee:  
Kerry Wilson has an appointment with Mark Grell from 7 Peaks Paving on March 24<sup>th</sup> to look at our roads. Mark will give an evaluation of our roads. Kerry will ask if he knows of a good surveyor at a reasonable price.
6. **Correspondence:** Letter (dog complaint) from Kent Oakley
7. **Unfinished Business:**
  - a. Hydrants: Nothing to report.
  - b. Tree roots – wait until spring
  - c. Fireproof safe – still researching
  - d. Tree and shrub trimming waiting until spring
    - Surveying: Kevin Larson & Kerry Wilson
    - Signs & Lines: Devin Harris
  - e. Short and long term goals – ongoing
  - f. Bank account update. Will talk to Washington Federal about what they require to get Doug Kelley off our accounts and CD. Echo will write a letter requesting the change.
  - g. Third party snow removal approved prior to season.
  - h. Umbrella Insurance. Bill Perry motioned for the board to add additional umbrella insurance of 10mil for \$ 1104.08/year. Devin 2<sup>nd</sup>, M/P
  - i. ODF – discussion on eastside drainage ditch. RD has initiated the conversation.

Kerry Wilson motioned for the board to reevaluate Richard Seehawer tree again. Devin Harris 2<sup>nd</sup>. M/P Echo will file a formal complaint with Klamath County to have the tree evaluated.

Devin Harris motioned to have the utility tree policy approved, Bill Perry 2<sup>nd</sup>. M/P. Echo will add our letterhead to document and place on our web page.

Kerry Wilson motioned for independent audit of our books before annual meeting. The board is responsible that checks and balances are correct, fixed etc. Made a motion to have Mary Dutcher conduct the audit. Mary has handled the books previously so knows the processes well. Echo 2<sup>nd</sup>, M/P. Devin said Mary can call Wiletta at any time to setup the initial consultation. We would like this completed by the end of July. Mary can give her report at the July meeting.

Board enforcement procedures. Need to make sure each board member has a copy of the process.

Important that the board is kept apprised of all actions taken by the Board assistant.

Spring Newsletter. Need to make mention that what we went through with parking on the streets this past winter cannot happen again. We are adopting new standards.

8. **New Business:**

**Adjourn:** Motion by Kerry Wilson, 2<sup>nd</sup> by Bill Perry, motion passed. Meeting adjourned at 8:30 pm

Next meeting April 21 at 5:30pm. Location Walker Range

ENM